

NOTICE



Reciprocal Club Arrangements (revised 2020) Between Club Lusitano and Club de Recreio (Effective 9 September 2019)



Background

1. In March 2013, the Presidents of both Club Lusitano (“CL”) and Club de Recreio (“CdR”) entered into a reciprocal club arrangement that gave their respective members reciprocal signing rights.
2. In 2015, the booking procedures which specifically focused on shortening the booking notice by CdR members to use CL facilities was further revised to accept same-day bookings. At that time, however, since CL members were not issued with membership cards, bookings had to continue to be placed up to four days in advance through the CL club office for purposes of verification of membership.
3. Since April 2019 all resident members and spouses of CL have been issued with membership cards. This presents the opportunity for both clubs to revisit the terms with a view to streamlining and extending the current reciprocal arrangements.

Notice of Revised Terms

4. This Notice serves to inform members of CdR and CL that simplified and streamlined booking procedures are now in place. Enhancements include (a) shortened booking notice to allow bookings to be made direct to the host club up to the day of the visit, and (b) extend the facilities available for use.
5. With effect from Monday 9 September 2019 the reciprocal terms and conditions promulgated in 2013 and 2015 are cancelled and replaced with the following as applied to both clubs -

General (Applicable to both clubs)

6. Telephone bookings may be made by members directly with the host club *up to and inclusive of the day of visit*. Telephone bookings must be made during the stipulated booking hours (i.e. office hours) **but at least 30 minutes in advance of arrival**. However, please be reminded that acceptance of the booking will be subject to the discretion of the host club and also subject to availability.
7. For advance bookings, the option of submitting a booking form through the member's club office may continue.
8. Walk-ins (i.e. without prior reservations made) to either club will **not** be permitted.
9. Membership cards shall be produced (a) upon arrival at the host club, (b) upon settling their bills, or (c) upon demand by staff of the host club at any time whilst on the host club's premises.
10. Members may book function rooms for private events in the host club subject to availability of room (additional charges may apply).
11. Members from each club may be invited on occasion to take part in selected events such as talks, seminars and social events hosted by the other club.
12. Each member from each club is permitted to visit the other club up to **three times per calendar month**.
13. A maximum of two dining tables will be available to members of the other club per day. The host club may exercise discretion to accept bookings beyond this quota on any respective day subject to availability.
14. There is no limitation on the number of guests each club member may bring to the host club for dining, although the acceptance of the booking is subject to availability and the discretion of the host club.
15. Cancellation fees of HK\$50 may be imposed by the host club should there be less than 48 hours' notice given of any cancellation of booking. Cancellation fees shall be charged to the member's account held with his own club.

16. 'No Show' fees (i.e. no notification of cancellation) of HK\$150 may be imposed by the host club. 'No Show' fees shall be charged to the member's account held with his own club.
17. The General Committees of CL and CdR each have the right and discretion to amend or withdraw the respective privileges as and when so determined.

Club Lusitano Members Visiting Club de Recreio

18. As from April 2019, all CL **Resident Members and their spouses** have been issued with Membership Cards. One of the benefits enjoyed by CL members upon receiving their membership cards will be that in addition to making advance reservations by way of completing and submitting a booking form through the ***Club Lusitano office***, they now have the option to make reservations ***directly*** with CdR up to 30 minutes in advance of arrival as long as the booking is made during the specified office hours as highlighted at 20(a) below.
19. The normal opening hours of Club de Recreio is 8.45am to 11.45pm daily with the exception of Chinese New Year's Day when the Club is closed. Please note however that Club Lusitano members may only use dining facilities at CdR from 10am to 10.30pm daily.
20. Club Lusitano members may make reservations for dining or sport facilities in one of two ways-

(a) Reservations Direct to Club de Recreio:

CL members may make reservations by telephone **direct** to CdR administration office at **Tel. 2388 8194** between the hours of 10am to 6pm daily, seven days a week (except the first day of Lunar New Year when CdR is closed).

Should CL members book directly with CdR, once the booking is confirmed, for the purpose of record management upon arrival at CdR clubhouse, the member will be required to complete a booking form which will then be referred back to CL office by CdR staff.

(b) Reservations through Club Lusitano Office:

Club Lusitano members may continue to make advance reservations by submitting a Booking Form (Attached at Annexure 1) through Club Lusitano club office by fax to 2573 1381 or email to reservations@clublusitano.com. Telephone bookings to CL office will not be entertained. CL office shall then refer the booking to CdR office and upon confirmation of the booking, reply back to the CL member that the reservation is either confirmed or declined.

21. CdR Sport and Game Facilities, and Charges Available to CL Members

TENNIS (No earlier than three days advance booking per court)			
Days	Opening Hours	Court Fee	Guest Fee
Monday to Friday	10:00am – 5:00pm	\$30 per hr	\$20 per guest
Monday to Friday (With lights)	5:00pm – 10:00pm	\$55 per hr	\$70 per guest
Weekends & Public Holidays	9:00am – 4:00pm	\$50 per hr	\$70 per guest
	7:00pm – 10:00pm	\$55 per hr	\$70 per guest

BADMINTON (No earlier than three days advance booking per court)			
Days	Opening Hours	Court Fee	Guest Fee
Mon, Wed, Thurs & Fri.	9am – 5pm	\$40 per hr	\$50 per guest
Tuesday	1pm – 5pm	\$40 per hr	\$50 per guest
Sat, Sun & P/H	1pm – 6pm	\$40 per hr	\$50 per guest

INDOOR CARPET LAWN BOWLS (No earlier than three advance booking/rink)			
Days	Opening Hours	Rink Fee	Guest Fee
Monday & Friday	10am – 10pm	\$20 per hr	\$35 per guest
(Sat, Sun & P/H)	7pm – 11pm	\$20 per hr	\$35 per guest

CARD ROOM (Available only when card rooms are not being used for Private Functions)			
Days	Opening Hours	Table Fee	Guest Fee
Monday to Fridays	10am – 10pm	\$40 per table	\$35 per guest
Sat, Sun & P/H	10am – 10pm	\$40 per table	\$70 per guest

CARD ROOM TABLE BOOKING CHARGES (to reserve specific tables)	
Days	Booking Charge
Monday to Thursday	\$10 per table
Friday	No Booking
Sat, Sun & P/H	\$20 per table

22. For the purposes of charges referred to at paragraph 21 above, a child of a Club Lusitano member who is under the age of 18 will be charged the fees as a member rather than guest fee. All other persons will be treated as guests and subject to guest charges where appropriate.
23. CL members must settle their bills by **charging to their CL account** except for parking (if applicable) which should be paid in cash.
24. CdR shall add a surcharge of 15% on the total bill.
25. CdR will allow visiting CL members parking rights similar to Guest Parking on a first come availability basis and hourly rates apply.

Contact Club Lusitano	Contact Club de Recreio
www.clublusitano.com Main Tel: 2523 5367 Fax No.: 2537 1381 Email: reservations@clublusitano.com	www.clubderecreio.org Main Tel.: 2388 8194 Fax No.: 2771 4085 Email: recreio@clubderecreio.org

Attachments:

Annexure 1 Booking Form

Revised December 2021

**Reciprocal Arrangements Between
Club Lusitano and Club de Recreio**

BOOKING FORM

I wish to apply to use the facilities of Club Lusitano / Club de Recreio* -

Name of Member: _____

Member's Account Number: _____

Date and Time Requested: _____

Number of Persons Attending: _____

I wish to use the following facilities: _____

I agree to abide by the Bye-Laws of the host club as well as the Terms and Conditions outlined in the Notice on Reciprocal club arrangements.

I understand that the host club has the right to refuse or vary my booking subject to the prevailing circumstances and availability at the time.

I further understand that both clubs reserve the right to refuse any future booking privileges should I, or any of my guests breach the terms and conditions set out in this arrangement.

Signature of Member: _____

For Official Use

Processed by: _____ (Staff member)

Confirmed Attendance: Yes / No

Payment settled by: Statement / Credit Card / Octopus. Amount: _____

Date Bill Received: _____

*Delete as appropriate

TENNIS (No earlier than two days advance booking per court)			
Days	Opening Hours	Court Fee	Guest Fee
Monday to Friday	10:00am – 5:00pm	\$35 per hr	\$70 per guest
Monday to Friday (With lights)	5:00pm – 10:00pm	\$63 per hr	\$70 per guest
Weekends & Public Holidays	9:00am – 4:00pm	\$58 per hr	\$70 per guest
	7:00pm – 10:00pm	\$63 per hr	\$70 per guest

BADMINTON (No earlier than two days advance booking per court)			
Days	Opening Hours	Court Fee	Guest Fee
Mon, Wed, Thurs & Fri.	9am – 5pm	\$46 per hr	\$70 per guest
Tuesday	1pm – 5pm	\$46 per hr	\$70 per guest
Sat, Sun & P/H	1pm – 6pm	\$46 per hr	\$70 per guest

INDOOR CARPET LAWN BOWLS (No earlier than two days advance booking/rink)			
Days	Opening Hours	Rink Fee	Guest Fee
Monday & Friday	10am – 10pm	\$23 per hr	\$70 per guest
(Sat, Sun & P/H)	7pm – 11pm	\$23 per hr	\$70 per guest

CARD ROOM (Available only when card rooms are not being used for Private Functions)			
Days	Opening Hours	Table Fee	Guest Fee
Monday to Thursday	10am – 10pm	\$46 per table	\$70 per guest
Sat, Sun & P/H	10am – 10pm	\$46 per table	\$70 per guest

CARD ROOM TABLE BOOKING CHARGES (to reserve specific tables)	
Days	Booking Charge
Monday to Thursday	\$12 per table
Friday	Not available
Sat, Sun & P/H	\$23 per table

FROM 1ST JANUARY 2022 NEW CHARGES. (Updated 3rd January 2022)